

PHOTO

Name

Mobile Number: +65 91234567
Ntu_email@pmail.ntu.edu.sg

Preferred Sub-Committee

Select One:

Admin / Business Development / Corporate Communications / Financial Events / IT / Logistics /
Marketing & Publicity / Memberships / Research

Education

Nanyang Business School, 2007-2010, Year of study: 3
Anderson Junior College, 2005-2006

Prior CCA Achievements/ Experience

Welfare Services Club – RSVP Youth, 08/09

Student Volunteer

Helped to organize events for the youths at the Girl's Home

Hall 2 Verve Productions, 08/09

Lights and Sounds Director

Successfully staged a play in Raffles Hotel on 7th February 2009

Anderson Junior College - Track & Field Meet, 05/06

Overall In-Charge

Oversee the planning and execution of the Track and Field Meet

Prior NTU-IIC Involvement

Subcommittee:

Financial Events, 08/09

Special Projects Team:

NTU-IIC 10th Anniversary Gala Dinner, 08/09

Corporate Communications Director

Work Experience

Singapore Tourism Board – Singapore Visitor Centre

Customer Information & Service Officer

- Handled queries and registration process
- Assisted in the delegation and information dissemination process

Skills

Proficient in MS Office, MS Access and Adobe Photoshop